



## AFCC Ranch Cutting Punch List

| Description   | Responsible Person or Persons |
|---|-------------------------------|
| 1 Devotion (1 every 4 hours)                          | _____                         |
| 2 Advertise Show 4 weeks prior to event locally       | _____                         |
| 3 Setup call-in if required to estimate cattle needed | _____                         |
| 4 Include AFCC on all event and release forms         | _____                         |
| 5 Order of Events                                     | _____                         |
| 6 Flag Carrier  | _____                         |
| 7 Announcer   | _____                         |
| 8 Sound System and Mic setup                          | _____                         |
| 9 Drag Arena  | _____                         |
| 10 Water Arena  | _____                         |
| 11 Panel Setup / takedown                             | _____                         |
| 12 Cattle (1.5 head of cattle per cutter if possible) | _____                         |
| 13 Cattle Trucking                                    | _____                         |
| 14 Judge  | _____                         |
| 15 Book Keeper  | _____                         |
| 16 Post standing for series                           | _____                         |
| 17 Time Keeper  | _____                         |
| 18 Notary Public                                      | _____                         |
| 19 Cash Box   | _____                         |
| 20 Check Signer                                       | _____                         |
| 21 Sign up / Release Forms                            | _____                         |
| 22 Meet with Announcer to read rules before classes   | _____                         |
| 23 Judge's meeting to review rules with riders        | _____                         |
| 24 Draw Classes                                       | _____                         |
| 25 Get Classes to judge and announcer                 | _____                         |
| 26 Post Classes                                       | _____                         |
| 27 Coggins Verifier                                   | _____                         |
| 28 Cattle Settlers/Rotate Cattle                      | _____                         |
| 29 Pictures   | _____                         |
| 30 Prizes   | _____                         |
| 31 Send Judges Sheets and Results to AFCC             | _____                         |
| 32 _____  | _____                         |
| 33 _____  | _____                         |
| 34 _____  | _____                         |
| 35 _____  | _____                         |
| 36 _____  | _____                         |
| 37 _____  | _____                         |
| 38 _____  | _____                         |
| 39 _____  | _____                         |